



Re: Engagement Letter with Hill Law for services

Dear _____,

Thank you for considering Hill Law for your legal needs. This letter will confirm the terms of our representation. Please read this letter in its entirety because it will represent a binding contract between us once it is signed and returned.

Adam R. Hill, doing business as Hill Law, (“Hill Law”, “we/us/our/I”, or “this office” hereafter) will provide legal services to _____ (“client” or “you” hereafter) and the scope of services we will render, the legal fees, and other aspects of the proposed representation are mutually agreed to be as follows:

Limited Scope of Representation:

This is a limited scope of representation agreement. The services you are selecting are provided to you under a discounted arrangement that is beneath the typical rate for attorney services. This discount is available to you because of your relationship with **Jeff Pratt, Michael Harris, and/or Matt Mayo**, each of whom has arranged these discounted services from Hill Law.

Initial: _____

Under this limited scope of representation agreement, certain services will not be provided to you. These services include, but are not limited to, running a conflict of interest check and providing tax analysis, advice, or planning. You acknowledge that no one will perform a conflict of interest check on your name, and you explicitly waive any conflicts that might exist, either currently or in the future, between you and any other clients or prospective clients of Hill Law. You also acknowledge that no one at Hill Law, including Adam R. Hill, has provided any tax related advice or planning to you of any kind, and you have agreed that you will not rely on any such advice you may receive. Should you wish to engage this office to provide such services, a separate agreement must be agreed to and executed by this office.

Initial: _____

Full Advance Payment and Penalty for Non Payment:

Full payment is due upon the execution of this agreement. Failure to pay the full fee will result in any or all of the following, to be chosen at the sole option of Hill Law: delaying the instigation of legal services on your behalf; a cessation of legal services on your behalf without delivery of any legal services, products, or documents; slowing the production of legal services, products, or documents until full payment has been made; the termination of this agreement; paying an additional fee at the full hourly rate for services (\$250 per hour); and/or rejection as a current or future client of Hill Law.

Initial: _____

Services to be Provided and Fee For Services:

This office has been engaged to provide the following services:

___	Simple Will Executor, Guardian, Debt Provisions, Specific Bequests, Residuary Estate, Bond, Inventory, Accounting.	\$150
___	Complex Will Testamentary trusts for Minors, Special Needs Trusts, Second Marriage Trusts, No-challenge clauses, Disinheritances.	\$500
___	Living Will	\$125
___	Powers of Attorney Durable (Springing, Limited, Health Care)	\$125
___	Packages Simple Will, Living Will, POAHC.	\$400
___	Complex Will, Living Will, POAHC.	\$750
	TOTAL FEE:	_____

This office has not been engaged to perform any services not described above.

Special notes:

Timetable and Client Expectations

Generally, it is difficult to estimate the amount of time required to produce these documents. These matters can take two months or longer to draft and execute. To meet this timetable, it is important that you provide this office with accurate contact information, accurately fill out any questionnaires and return them to this office in a timely fashion, and be available for questions, promptly review drafts, and make yourself available for a signing ceremony.

Documentation

We will not keep an executed copy of your Will at this office. This office will retain final draft copies without signatures. This office will retain copies of any other documents you may select.

Your Right to Terminate Representation

You may terminate this representation at any time with or without cause by notifying us in writing of your desire to do so. Upon receipt of the notice to terminate representation, we will stop all legal work on your behalf immediately. You will be responsible for paying all legal fees and expenses incurred before the date of written notice of termination was received by this office.

Our Right to Terminate Representation

We may elect to terminate our representation to the fullest extent allowed by applicable law. If we elect to terminate our representation, you will take all steps reasonably necessary and will cooperate as reasonably required to free us of any further obligation to perform legal services, including the execution of any documents necessary to complete our withdrawal from representation.

Our work on your behalf will conclude immediately upon the execution and delivery of the documents that you have selected for production. No further work will be performed on your behalf.

This contract will be governed, construed, and interpreted according to the laws of the State of Tennessee. This writing constitutes the entirety of our agreement and is not subject to oral modification. Any dispute regarding this contract shall be brought in any court of competent jurisdiction in Davidson County, Tennessee. If any of the terms stated in this letter is not consistent with your understanding of our agreement, please contact this office before signing the agreement. Otherwise, please sign the agreement and return it to our offices. This contract is not valid until countersigned by Adam R. Hill.

On behalf of Hill Law, we appreciate the opportunity to represent you in this matter. If you have questions, please feel free to call this office at 615-345-0280.

Very truly yours,

Adam R. Hill
Hill Law

I have read and consent to it.

Client Name: _____

Client Signature: _____ Date: _____